

# PRIVACYVERKLARING & COOKIE STATEMENT



BSS Familierecht respects the privacy of its clients and visitors to its website [www.bssfamilierecht.nl](http://www.bssfamilierecht.nl). In this statement, we explain how we handle your personal data and use cookies on our site.

## **What is personal data?**

A personal data is any data that can identify a natural person, directly or indirectly. A personal data can be a name or phone number, but also a date of birth or IP address.

## **Which personal data does BSS Familierecht process and why?**

We process personal data that you have provided to us, for example when you have contacted us as a client, when you have signed up for a newsletter or meeting, when you have applied for a position at BSS Familierecht or when you use our services in another way.

We process your personal data only for the purpose for which we obtained it. If we assist you as a lawyer or mediator, we will use your personal data for our communication with you and other parties involved in your file, in court documents and for billing purposes. If you have registered for a meeting of BSS Familierecht, we will use your personal data, for example, to confirm your registration and to put you on the guest list. Furthermore, we may use your personal data to send you newsletters, insofar as you appreciate that.

## **How long does BSS Familierecht keep your personal data?**

BSS Familierecht will not keep your personal data longer than strictly necessary to realize the purposes for which your data are collected. If and insofar as we are subject to a legal obligation to retain documents containing personal data, we will comply with the legal retention period.

## **How do we guarantee your privacy?**

Because we take the protection of your data seriously, we have taken appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification.

We share your personal data with third parties only to the extent necessary to perform our work and to comply with certain legal obligations. We conclude a processor agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data.

Despite our efforts, do you have the impression that your personal data is not properly secured or do you have any indications of misuse thereof? Please make this known as soon as possible by sending us an e-mail or letter. The contact details of BSS Familierecht can be found at the bottom of this privacy & cookie statement. The same data can be used if you do not wish to receive information about the services of BSS Familierecht (anymore).

## **How can you view, modify or delete personal data?**

You have the right to view, correct or delete your personal data. You also have

the right to withdraw your possible consent for data processing and/or object to the processing of your personal data by BSS Familierecht. Requests can be addressed to our Data Protection Officer. Her contact details can be found at the bottom of this privacy & cookie statement. Your request will be processed and complied with within four weeks after receipt, to the extent reasonably possible in view of our legal (storage) obligations and the correct execution of the assignment(s) provided to BSS Familierecht.

## **How do we use cookies on our website?**

Our website [www.familierecht.nl](http://www.familierecht.nl) uses cookies. Cookies are small text files that are stored on your PC, tablet or smart phone. They ensure that our website works properly and that we can further optimize it. We also use cookies to collect and analyze statistics, for social media integration and to serve targeted ads on social media.

We use cookies from Google Analytics to measure and analyze the use of our website. These cookies can never be directly traced back to individuals. Based on this data, we can further improve our website. Google also uses this data itself in accordance with its own terms and conditions. Please note that Google may change this information and does so regularly. BSS Familierecht has no influence on that.

Our website includes social media buttons of LinkedIn, Twitter and Facebook, so that you can search for

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information from our website or share it through these social media platforms. If you use the LinkedIn button, the Twitter button or the Facebook button to link to the relevant website, then these platforms will place cookies. Please take this into account before clicking on one of these buttons. For more information about these cookies, please refer to the privacy and cookie statements of LinkedIn, Twitter and Facebook. These statements may also change regularly without our control.

You can opt out of cookies by setting your internet browser to no longer store cookies. In addition, you can also delete any information previously stored via your browser settings.

## **Disclaimer**

The information on the BSS Familierecht website is intended for general informational purposes and cannot be considered personal or professional advice. Although we have compiled and keep the content on our site as carefully as possible, we cannot guarantee that it is complete, current and/or accurate. Use of this information is therefore at your own risk; you cannot derive any rights from it.

Our website also contains hyperlinks to websites of other parties. BSS Familierecht is not responsible for the content of those websites. We cannot accept any liability for damages resulting from (the use of) the content of linked websites.

## **Changes privacy & cookie statement**

Because privacy legislation is amended from time to time, this privacy & cookie statement is also subject to change. You are therefore advised to consult this statement regularly.

## **Do you have any questions or requests?**

Do you have any questions or would you like more information about this privacy & cookie statement? Please contact us via [holthuis@familierecht.nl](mailto:holthuis@familierecht.nl). You can direct your question to Mr. M. Holthuis, the Data Protection Officer of BSS Familierecht.

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